

International Teaching University of Management and Communication

“ALTERBRIDGE”

Affiliation Rule

Discussed by Academic Board minutes #2 on 05/03/2019

Approved by Rector's order #O/1-01/08 of 7 March 2019

1. The present regulation determines the rules and conditions of affiliation of academic personnel in the International Teaching University of Management and Communication "Alterbridge".
2. The affiliation includes the agreement between International Teaching University of Management and Communication Ltd "Alterbridge" (hereinafter - Teaching University) and academic staff, by which academic officials determine their affiliation with the university, participate in the name of the university in other social processes related to academic, research and educational field, namely:
 - a) The results of scientific research are considered by the employer and the employee is obliged to present himself only in the relationship with the employer;
 - b) Employee is actively involved in the process of decision-making regarding the internal education, research and other important issues on the basis of the employer's instructions;
 - c) During planning of the studying process, it is important to take into account the requirements of the employer to be involved in the process of academic / scientific management of the students.
3. Affiliation agreement may be concluded with the following persons:
 - a) Professor
 - b) Associate Professor
 - c) Assistant-professor
 - d) Assistant
4. Affiliation agreement between personnel and the university requires written form. The agreement should clearly reflect the essence of the affair, the obligations of the personnel and the validity of the agreement.
5. Decision on affiliating personnel on academic position is made by Rector of the University based on the application of the program Director.
6. The affiliated person is obliged to notify the university about the possible academic/training activities and loading in other educational institutions.
7. The infringement of the requested agreement by the affiliated academic personnel may cause the dismissal of the staff from the academic position and termination of the employment contract.
8. The affiliated person is entitled to terminate the agreement unilaterally after three (3) months from warning the employer.
9. The labor conditions and loading of affiliated personnel shall be determined by the labor agreement and hourly load scheme.